



Woods Hole, Martha's Vineyard and Nantucket Steamship Authority

February 7, 2019

TO:	Authority Members
FROM:	Robert B. Davis
SUBJECT:	Authority Meeting – February 9, 2019

The purpose of this memorandum is to outline briefly the items on the agenda for discussion at the Authority's meeting to be held Saturday, February 9, 2019, at 9:00 AM in the Second Floor Meeting Room at the Authority's Hyannis Terminal, 141 School Street, Hyannis, MA.

Item No. 1. General Manager's Report

This report will be presented by the General Manager, Robert B. Davis, and will include the following:

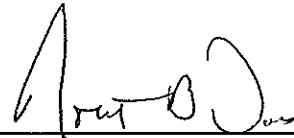
- a) Video Presentation by John Sainsbury of HMS Consulting (HMS) on HMS's supplemental report on its comprehensive review of the SSA's operations regarding the SSA's public communications.
- b) Update on the current search for the SSA's new Treasurer/Comptroller and Director of Human Resources.
- c) HMS's proposal to provide the SSA with implementation planning services to assist the SSA with implementing the recommendations contained in its report.
- d) Creation of a Director of Marine Operations position and a Director of Health, Safety, Quality and Environmental Protection position, as recommended by HMS in its report – Please see Staff Summary #GM-710 "Proposed Process to Proceed with the Implementation of HMS Consulting Recommendations" dated February 7, 2019.
- e) The issuance of a request for proposals for consulting services to assist the SSA in transitioning to a process-based approach to management including developing and implementing a Safety Management System (SMS) across its fleet and a Quality Management System (QMS) across its entire organization, as recommended by HMS in its report.

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Item No. 2. Old/New Business

Item No. 3. Public Comment

A handwritten signature in black ink, appearing to read "Robert B. Davis", written over a horizontal line.

Robert B. Davis
General Manager